



Nottingham City Council Overview and Scrutiny Committee

Date: Wednesday 6 October 2021

Time: 2.00 pm

Place: Ground Floor Committee Room - Loxley House, Station Street, Nottingham,
NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

Director for Legal and Governance

Senior Governance Officer: Laura Wilson

Direct Dial: 0115 876 64301

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|----------|--|-----------|
| 1 | Apologies for absence | |
| 2 | Declarations of interests | |
| 3 | Minutes
To confirm the minutes of the meeting held on 8 September 2021 | To Follow |
| 4 | The Council's Transformation Programme
Report of the Head of Legal and Governance | 3 - 4 |
| 5 | The Council's Commercial Ventures
Report of the Head of Legal and Governance | 5 - 6 |
| 6 | Recovery and Improvement - Update by the Leader
Report of the Head of Legal and Governance | 7 - 8 |
| 7 | Scrutiny Action Plan
Report of the Head of Legal and Governance | 9 - 10 |
| 8 | Work Programme
Report of the Head of Legal and Governance | 11 - 16 |

If you need any advice on declaring an interest in any item on the agenda, please contact the Governance Officer shown above, if possible before the day of the meeting

Citizens attending meetings are asked to arrive at least 15 minutes before the start of the meeting to be issued with visitor badges

Citizens are advised that this meeting may be recorded by members of the public. Any recording or reporting on this meeting should take place in accordance with the Council's policy on recording and reporting on public meetings, which is available at www.nottinghamcity.gov.uk. Individuals intending to record the meeting are asked to notify the Governance Officer shown above in advance.

In order to hold this meeting in as Covid-safe way as possible, all attendees are:

- asked to maintain a sensible level of social distancing from others as far as practically possible when moving around the building and when entering and leaving the meeting room. As far as possible, please remain seated and maintain distancing between seats throughout the meeting.
- strongly encouraged to wear a face covering when entering and leaving the meeting room and throughout the meeting, unless you need to remove it while speaking to enable others to hear you. This does not apply to anyone exempt from wearing a face covering.
- make use of the hand sanitiser available and, when moving about the building follow signs about traffic flows, lift capacities etc

**Overview and Scrutiny Committee
6 October 2021**

The Council's Transformation Programme in response to the Recovery and Improvement Plan

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To consider the progress the Council has made in establishing a transformation programme to support the delivery of the Recovery and Improvement Plan.

2 Action required

- 2.1 The Committee is asked to
- (a) consider the information provided and use it to inform questioning and discussion
 - (b) make recommendations if appropriate
 - (c) identify any potential items for future scrutiny.

3 Background information

- 3.1 The Committee has been receiving regular updates on the progress and priorities of the Recovery and Improvement Plan since it was developed.
- 3.2 To support the delivery of the Recovery and Improvement Plan the Council is establishing a transformation programme outlining how the necessary changes will be delivered within the relevant timescales.
- 3.3 The relevant Portfolio Holders and colleagues responsible for the transformation programme will attend the meeting to provide a presentation to the Committee on the progress the Council has made in developing the transformation programme, followed by questioning and discussion.
- 3.4 A written update on the progress made to date is attached for the Committee to consider.

4 List of attached information

- 4.1 A written update on the progress made to date in establishing a transformation programme to support the delivery of the Recovery and Improvement Plan – **to follow**

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None.

6 Published documents referred to in compiling this report

6.1 Nottingham City Council's Recovery and Improvement Plan.

7 Wards affected

7.1 All.

8 Contact information

8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

**Overview and Scrutiny Committee
6 October 2021**

The Council's Commercial Ventures

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To consider the effectiveness of the Council's commercial ventures in the light of changes required by the Public Interest Report and their contribution towards the Council, especially in the context of its recovery.

2 Action required

- 2.1 The Committee is asked to
- (a) use the information received at the meeting to inform questioning and discussion
 - (b) make recommendations if appropriate.

3 Background information

- 3.1 The Council has a number of commercial ventures which it is invested in.
- 3.2 As the Committee is focussing on the recovery and improvement of the Council, members of the Committee have expressed particular interest in scrutinising the effectiveness of the commercial ventures in light of the changes required by the Public Interest Report published last year and their contribution towards the Council, especially in the context of its recovery.
- 3.3 The focus of the meeting will be centred around the assurances that the Council seeks from its companies and how it holds them to account, alongside the progress that the Council is making in reviewing its companies. It will not be focussed on the financial performance of individual companies as this is held to account through other channels.
- 3.4 The relevant Portfolio Holders and colleagues will attend the meeting to provide a presentation to the Committee, followed by questioning and discussion.
- 3.5 A briefing note covering the issues is attached for consideration.

4 List of attached information

- 4.1 Written update on the effectiveness of the Council's commercial ventures
- **to follow**

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None.

6 Published documents referred to in compiling this report

6.1 The Public Interest Report on the Council's governance of Robin Hood Energy.

6.2 Nottingham City Council's Recovery and Improvement Plan.

7 Wards affected

7.1 All.

8 Contact information

8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

**Overview and Scrutiny Committee
6 October 2021**

Recovery and Improvement – Update by the Leader

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To consider a verbal update from the Leader on priorities in relation to Recovery and Improvement.

2 Action required

- 2.1 The Committee is asked to
- (a) consider the information provided and use it to inform questioning and discussion
 - (b) make recommendations if appropriate
 - (c) make any necessary amendments to the work programme as a result of the information provided.

3 Background information

- 3.1 At its meeting on 9 June the Committee resolved to invite the Leader to attend each Overview and Scrutiny Committee meeting for approximately 15 minutes to provide a very brief update on key issues in relation to improvement and recovery, to aid work programme planning, and these updates have been scheduled into the work programme in line with the Leader's availability.
- 3.2 The Leader will present information on the Council's current progress in relation to recovery and improvement to support the Committee to identify appropriate items for scrutiny at future meetings, in addition to items already agreed.
- 3.3 Following questioning and discussion, the Committee should use the information acquired in its discussions under the Work Programme item of the agenda.

4 List of attached information

- 4.1 None.

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None.

6 Published documents referred to in compiling this report

6.1 Minutes of the Overview and Scrutiny meeting held on 9 June 2021.

6.2 Nottingham City Council Recovery and Improvement Plan.

7 Wards affected

7.1 All.

8 Contact information

8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

**Overview and Scrutiny Committee
6 October 2021**

Scrutiny Action Plan in response to the Centre for Governance and Scrutiny Report

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To consider the proposed Action Plan in response to the Centre for Governance and Scrutiny's (CfGS) recommendations following its recent review of scrutiny at Nottingham City Council.

2 Action required

- 2.1 The Committee is asked to approve the proposed Action Plan.

3 Background information

- 3.1 At its meeting on 8 September the Committee considered the CfGS report and recommendations following its review of scrutiny at Nottingham City Council earlier this year.
- 3.2 The Committee endorsed the report and recommended it to Council for approval. It was approved by Council on 12 September.
- 3.3 The Committee agreed that a working group comprising the Chair of the Overview and Scrutiny Committee, the Chair of the Health Scrutiny Committee, the Chair of the Children and Young People Scrutiny Committee, the Head of Legal and Governance, and the Senior Governance Officers responsible for scrutiny, was established to develop an action plan to respond to the recommendations in the report, and for the Action Plan to be submitted to this meeting for approval.
- 3.4 The working group met on 10 September, and developed the attached proposed Action Plan for the Committee to consider.

4 List of attached information

- 4.1 Proposed Scrutiny Action Plan - **to follow**

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None.

6 Published documents referred to in compiling this report

6.1 CfGS report into the review of scrutiny at Nottingham City Council.

7 Wards affected

7.1 All.

8 Contact information

8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

**Overview and Scrutiny Committee
6 October 2021**

Work Programme 2021/22

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To consider the Committee's work programme for 2021/22.

2 Action required

- 2.1 The Committee is asked to consider the work programme for the remainder of the municipal year and make any amendments as required.

3 Background information

- 3.1 The purpose of the Overview and Scrutiny Committee is to ensure all statutory and other roles and responsibilities are fulfilled to the required standard, covering review and development of key strategic issues, policies and strategies relevant to Nottingham and its residents, and adding value through the examination of issues of local importance and concern.
- 3.2 The Committee is responsible for setting and managing its own work programme to fulfil this role.
- 3.3 In setting a programme for scrutiny activity, the Committee should aim for an outcome-focused work programme that has clear priorities and a clear link to its roles and responsibilities. The work programme needs to be flexible so that issues which arise as the year progresses can be considered appropriately.
- 3.4 Where there are a number of potential items that could be scrutinised in a given year, consideration of what represents the highest priority or area of risk will assist with work programme planning. Changes and/or additions to the work programme will need to take account of the resources available to the Committee.
- 3.5 The Committee has agreed to focus much of its scrutiny in 2021/22 on the Council's recovery and improvement, including implementation of the recommendations from the Report in the Public Interest concerning the Council's governance arrangements for Robin Hood Energy Ltd (PIR) and the Non-Statutory Review of Nottingham City Council (NSR), both of which took place in 2020. In order to ensure that scrutiny is timely and relevant, the Committee will need to regularly consider its scheduling of recovery and improvement items for scrutiny at future meetings.
- 3.6 The Committee's current work programme is included at Appendix 1.

4 List of attached information

4.1 Overview and Scrutiny Committee Work Programme 2021/22.

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None.

6 Published documents referred to in compiling this report

6.1 Report to and discussion at the Overview and Scrutiny Meeting on 8 September 2021.

7 Wards affected

7.1 All.

8 Contact information

8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

Overview and Scrutiny Committee Work Programme 2021-22

Date	Items
6 October 2021	<ul style="list-style-type: none"> • Recovery and Improvement Update from the Leader 10-15-minute update from the Leader on priorities in relation to Recovery and Improvement • The Council's Transformation Programme in response to Recovery and Improvement Plan To consider the Council's progress in establishing a transformation programme to support the delivery of the Recovery and Improvement Plan • The Council's Commercial Ventures To consider the effectiveness of the Council's commercial ventures in the light of changes required by the PIR and their contribution towards the Council, especially in the context of its recovery • Scrutiny Action Plan To approve the Scrutiny Action Plan in response to the CfGS recommendations • 2021-22 Work Programme
3 November 2021	<ul style="list-style-type: none"> • Refreshed Recovery and Improvement Plan To consider and provide comments on the proposed amendments to the Recovery and Improvement Plan prior to it being presented to Full Council in January 2022 • The Council's In-Year Budget To consider the context of the in-year budget pressures and the Council's response • 2021-22 Work Programme
8 December 2021	<ul style="list-style-type: none"> • The Council's 2022/23 Budget To consider the Council's budget proposals for 2022/23 • 2021-22 Work Programme
5 January 2022	<ul style="list-style-type: none"> • Recovery and Improvement Update from the Leader 10-15-minute update from the Leader on priorities in relation to Recovery and Improvement • The Council's 2022/23 Budget Consultation Response To confirm the Committee's response to the budget consultation

Date	Items
	<ul style="list-style-type: none"> • Digitalisation and Transformation Focus to be agreed <u>Referral from CYSPC</u> To look at current digital access across the city; how this impacts on access to services particularly given the likelihood that there will be continued emphasis on virtual/ online provision for the foreseeable future; and what can be done to address these issues • 2021-22 Work Programme
9 February 2022	<ul style="list-style-type: none"> • Recovery and Improvement Update from the Leader 10-15-minute update from the Leader on priorities in relation to Recovery and Improvement • Recovery and Improvement Focus to be agreed • Nottingham's Carbon Neutral Policy To explore the impact of the budget, delays because of COVID, schemes/ engagement with other bodies and partners on achievement of carbon neutral targets • 2021-22 Work Programme
9 March 2022	<ul style="list-style-type: none"> • Recovery and Improvement Update from the Leader 10-15-minute update from the Leader on priorities in relation to Recovery and Improvement • Recovery and Improvement Focus to be agreed • 2021-22 Work Programme
6 April 2022	<ul style="list-style-type: none"> • Recovery and Improvement Update from the Leader 10-15-minute update from the Leader on priorities in relation to Recovery and Improvement • Recovery and Improvement Focus to be agreed • 2021-22 Work Programme

Space has been left in the work programme to retain flexibility in order to accommodate timely scrutiny of issues in relation to recovery and improvement, ie items scheduled may need to be moved to later meeting dates to facilitate this. The items below may be scheduled if there are gaps in the work programme or if they become priorities.

Items still to be considered for work programme/ Reserve items	
<ul style="list-style-type: none"> Workforce Reorganisation and Restructure To consider workforce reorganisation and restructure in the light of the need to achieve recovery and the impact on policy and essential services; and in the light of the impact of Covid and reinstatement of the workforce. 	
<ul style="list-style-type: none"> Governance To consider the impact of constitutional and other governance changes introduced in response to recommendations for improvement and recovery 	
<ul style="list-style-type: none"> Planning Enforcement To consider the effectiveness of the Planning Enforcement process, including resourcing (finance and workforce arrangements), with particular reference to retrospective planning applications, especially in student areas. 	
<ul style="list-style-type: none"> Citizenship/ immigration service provision and support Focus to be determined 	
<ul style="list-style-type: none"> Houses of Multiple Occupation and selective licensing Focus to be determined 	
<ul style="list-style-type: none"> Student Accommodation To consider whether the number of developments meet demand and free up family housing 	
<ul style="list-style-type: none"> Scooter Pilot To consider the success of the wind scooter trial, including the illegal use of scooters and enforcement, measures of success, evaluation and plans for the future 	
<ul style="list-style-type: none"> Crime and Drugs Partnership To consider information on the current work of the Crime and Drugs Partnership (focus to be agreed; suggestion is ASB, including domestic violence and neighbourhood disputes and impact on community policing and protection) and performance against the Crime and Drugs Partnership Plan 	

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